

# ACTIVITY TRACKER

USE THIS SHEET TO TRACK ALL ACTIVITIES THROUGHOUT THE YEAR.



**DATA SECURITY**

**Week 1: Security Basics:**  
Data Handling & Security

**Week 2: Security Basics:** Data Handling & Security **ASSESSMENT**

**Week 3: Avoiding Attackers & Data Breaches** **NEWSLETTER**

**Week 4: Security Checkup**  
**WORD SCRAMBLE**



**PHYSICAL SECURITY**

**Week 1: Security Basics:** Physical Security & Remote Working

**Week 2: Security Basics:** Physical Security & Remote Working **ASSESSMENT**

**Week 3: Physical Security Best Practices** **ARTICLE**

**Week 4: Physical Security** **QUIZ**



**RANSOMWARE**

**Week 1: Ransomware Is Everywhere**

**Week 2: Ransomware Is Everywhere** **ASSESSMENT**

**Week 3: Protecting Against Ransomware** **ARTICLE**

**Week 4: Avoiding Dangerous Attachments**  
**DEVICE DEFENDER**



**PHISHING & EMAIL SECURITY**

**Week 1: Phish Finder:** Spotting Warning Signs (Beginner)

**Week 2: Phish Finder:** Spotting Warning Signs (Beginner) **ASSESSMENT**

**Week 3: 5 Tips for Avoiding Spear Phishing** **ARTICLE**

**Week 4: Data-Entry Phishing**  
**CROSSWORD PUZZLE**



**PASSWORD SECURITY**

**Week 1: Security Basics:** Passwords and Authentication

**Week 2: Security Basics:** Passwords & Authentication **ASSESSMENT**

**Week 3: Managing Passwords & PINs** **ARTICLE**

**Week 4: Password Security**  
**CROSSWORD PUZZLE**



**SOCIAL MEDIA**

**Week 1: Social Media:** Maintaining Privacy in Public Domains

**Week 2: Social Media:** Maintaining Privacy in Public Domains **ASSESSMENT**

**Week 3: Insider Threat** **ARTICLE**

**Week 4: Process of Elimination Game**  
**ONLINE QUIZZES**



**DEVICE SECURITY**

**Week 1: Security Basics:** Mobile Device Management

**Week 2: Security Basics:** Mobile Device Management **ASSESSMENT**

**Week 3: Mobile Device Security** **ARTICLE**

**Week 4: Mobile Device Security**  
**WORD SEARCH**



**SOCIAL ENGINEERING**

**Week 1: Social Engineering:** Many Methods, Many Motives

**Week 2: Social Engineering:** Many Methods, Many Motives **ASSESSMENT**

**Week 3: Understanding & Avoiding Social Engineering Scams** **ARTICLE**

**Week 4: Social Engineering**  
**WORD SCRAMBLE**



**INSIDER THREATS**

**Week 1: Security Basics:** Insider Threats

**Week 2: Security Basics:** Insider Threats **ASSESSMENT**

**Week 3: Clean Desk** **NEWSLETTER**

**Week 4: Insider Threats**  
**CROSSWORD PUZZLE**



**CLOUD & INTERNET SECURITY**

**Week 1: Security Basics:** Cloud & Internet Security

**Week 2: Security Basics:** Cloud & Internet Security **ASSESSMENT**

**Week 3: 3 Facts About the IoT** **ARTICLE**

**Week 4: Cloud & Internet Security**  
**WORD SEARCH**



**ACCOUNT SECURITY**

**Week 1: Security Essentials:** Protecting Accounts, Devices, & Systems

**Week 2: Multi-factor Authentication:** Why You Should Race to Embrace It **ARTICLE**

**Week 3: Account Security**  
**WORD SEARCH**



**HOLIDAY SHOPPING SECURITY**

**Week 1: Attack Spotlight:** Holiday Retail Phishing

**Week 2: Avoiding Shopping Scams** **ARTICLE**

**Week 3: Holiday Shopping Scams**  
**ADLIB ACTIVITY**